

**APPLICATION FOR  
APPROVAL TO PROCEED WITH INSTALLATION**

OF \_\_\_\_\_

TO: \_\_\_\_\_

(Name of Association)

FROM: (Name) \_\_\_\_\_

Unit #: \_\_\_\_\_ Building \_\_\_\_\_

Phone Number \_\_\_\_\_ Work Number \_\_\_\_\_

It is requested that I (We) be permitted to proceed to install \_\_\_\_\_

For the subject unit, according to the Association Documents. Please describe in detail (include materials, colors, and size) \_\_\_\_\_

\_\_\_\_\_

I (We) acknowledge and understand approval must be obtained prior to work commencing. I (We) acknowledge that we may have to remove the modification if it is installed without approval. I (we) acknowledge that this request is granted AS PRESENTED to the Board and must be completed as presented. I (we) understand and agree that I (we) am (are) responsible for maintenance, repair, and replacement of the installed, as well as for any expense of removing and reinstalling, if removal becomes necessary for any reason.

Unit Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Unit Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To be considered, application must be completed and submitted with the proposal, certificates of insurance, copy of license and drawings for review.**

- Name of company performing work:** \_\_\_\_\_
- Certificates of Insurance**
- Licenses**
- Permits – If Applicable**
- Drawing Attached**

**Please return form and all information to:   Advanced Property Management Services, Inc.  
1035 Collier Center Way Suite 7  
Naples, FL 34110**

**FOR OFFICE USE ONLY:** \_\_\_\_\_

Date Received \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Comments** \_\_\_\_\_

**Authorization**

**Title**